

**CJIS FINGERPRINT ORDER FORM**

To: CJIS-Central Repository Attention: CJIS Customer Response Services Unit 6776 Reisterstown Road, Suite 102 Baltimore, Md. 21215				Date:	
Form Number	Description	Quantity (Packs of 250)	Quantity (Box Case 1,250)	Pick Up	US Mail
CJIS-015	Applicant Fingerprint Card				
CJIS-020	Criminal Fingerprint Card				
CJIS-021	Juvenile Fingerprint Card				
CJIS-006	Palm Print Cards				

Orders may be faxed to (410) 653-6320 or 5690

Or

Submitted via email to [dlcjiscustomerservice7\\_dpscs@maryland.gov](mailto:dlcjiscustomerservice7_dpscs@maryland.gov)

Questions may be directed to CJIS Customer Response Services Unit at (410) 764-4501 or toll free 1-888-795-0011 Monday thru Friday 8:00 am. To 5:00 pm. (All orders over 250 will have to be picked up before 3:00 pm)

Authorization Number	
Agency Name	
Agency Point of Contact & Phone Number	
Complete shipping address City, State & Zip Code <i>(no P.O. Box, if possible)</i>	
Email Address	

**(Please type or Print legibly)**

**ORDERS TO BE PICKED UP MUST BE DONE BY 3:00 PM (NO EXCEPTIONS)**

CJIS Internal Use Only	
Date Order Received:	Date Order Sent:
Order Received By:	Order Sent By:
Order Picked Up By:	Date Order Picked Up: