

### Application, Examination, Appeal Process (Cont'd)

- The CICB Board will make a decision as to whether your claim meets the statutory requirements for the award of a claim
- You will be notified of the Board's tentative decision
  - ◇ If you disagree with the Board's decision, you will have 15 days to appeal in writing to the CICB.
  - ◇ If you appeal the decision, the Board will hold an administrative hearing
- Upon expiration of the 15 day period to appeal, your claim will be sent to the Secretary of the Department of Public Safety and Correctional Services for a final approval.
- Once the claim is awarded, it will be processed for payment. If the claim is denied you may appeal to your local Circuit Court within 30 days
- You may be represented by an attorney at any stage of the process

Victim/claimants must submit a completed and signed application to the CICB either by mail or FAX to:

Criminal Injuries Compensation Board (CICB)  
6776 Reisterstown Road, Suite 206  
Baltimore, MD 21215-2340  
Phone: (410) 585-3010 or  
Toll Free: 1 (888) 679-9347  
FAX: (410) 764-3815

CICB website:

[www.dpscs.state.md.us/victimservs/cicb](http://www.dpscs.state.md.us/victimservs/cicb)

Online CICB Application/Claim Form:

[dpscs.state.md.us/cicb/CICB-Application-english-online.pdf](http://dpscs.state.md.us/cicb/CICB-Application-english-online.pdf)

"Thank you for giving us hope  
when we least expected it."

*-Domestic Violence Survivor  
& CICB Claimant*



*Assisting Victims of Crime in Maryland for  
More Than 40 Years*

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Baltimore, Maryland 21215-2340  
[www.dpscs.state.md.us](http://www.dpscs.state.md.us)  
TEL: 410-585-3010  
V/TTY: 1 800-735-2258  
FAX: 410-764-3815  
TOLL FREE: 1 888-679-9347



For resources in your  
community or to talk with our  
Victim Services Coordinator please call:  
(410) 585-3715

# Maryland Criminal Injuries Compensation Board

## *Resource Guide*



If you or members of your family have  
been the victim of a crime, you may be  
eligible for assistance.

**Losses that may be reimbursed by CICB as a result of Victimization:**

Medical/Dental expenses -- Maximum award \$45,000

- A person who suffers physical injury as a result of a crime or delinquent act may be awarded unreimbursed medical or dental expenses related to that injury
- A person who suffers injury while trying to prevent a crime, apprehend a suspect or assist a law enforcement officer in the course of the officer's official duties

Psychological counseling -- Maximum award \$5,000, or \$1,000 for a parent, child or spouse residing with the victim

- A person who suffers psychological injury as the result of a felony, delinquent act, or certain sexual offenses may be awarded unreimbursed counseling costs

Lost Wages or Disability (total or partial, temporary or permanent) -- Maximum award up to \$25,000

- A person who suffers physical injury as a result of a crime or delinquent act
- A person who suffers injury while trying to prevent a crime, apprehend a suspect or assist a law enforcement officer in the course of the officer's official duties
- The claimant must have lost at least two continuous weeks of unreimbursed wages or incurred at least \$100 in unreimbursed expenses
- Up to 30 days (and at least two weeks) loss of earnings incurred by a parent or guardian while caring for a child who is a victim, and resides with the child victim

Crime scene clean up -- Maximum award up to \$250

- The claim must involve a physical crime against a person

Funeral costs in cases of homicide -- Maximum award \$5,000

- Funeral or burial expenses in cases of homicide. Up to \$5,000 will be reimbursed as long as a life insurance policy does not exceed \$25,000.
- Reimbursement may be requested by the person who paid for the funeral expenses

Dependency -- Loss of Support up to \$25,000

- A child or spouse of a victim of homicide
- A person who was dependent on a homicide victim for principal support
- A parent, child, or spouse of an individual who is incarcerated for abuse as defined in Sec. 4-501 of the Family Law Article and who, prior to incarceration, resided with the parent, child, or spouse and provided financial support to the parent, child, or spouse

**Other requirements and limitations:**

- Unless good cause is shown, the victim must report the crime to the appropriate authorities within 48 hours
- The victim or claimant must apply to the CICB within 3 years of the date of the incident. In cases of child abuse, the victim has until age 25 to apply for compensation -- or later with good cause for not applying in time.
- Claimants must be at least 18 years old. Parents or guardians must apply on behalf of minors
- The crime must have occurred in the state of Maryland. Each state has a compensation program
- Property loss is not covered by CICB

- As the payer of last resort, CICB must determine if some other source was available to reimburse the claimed expense. This could include insurance, paid leave or other public or private benefits
- If a claimant receives an award, and later obtains insurance, benefits, or restitution from the offender, the claimant must repay that amount to CICB



**What may make a victim ineligible for compensation?**

- Substantial evidence suggesting the victim caused, provoked, failed to avoid or contributed to the crime that caused the injury
- Failing to cooperate with authorities or CICB, unless good cause is shown

**Application, Examination, Appeal Process**  
*(See the following section for directions on submitting an application)*

- A claims examiner will be assigned to your claim. They will collect all necessary documentation on your claim then submit the claim to the CICB Board